



Escalate Dance & Theatre Studio

2018-19 Handbook

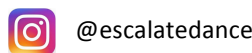
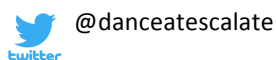
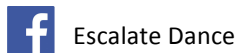
Important Dates

Fall Classes Begin.....	Monday, September 10 th
Parent Viewing (last 10 min of class)	Monday, September 24 th – Saturday, September 29 th
MEA – NO CLASS.....	Wednesday, October 17 th – Saturday, October 20 th
Parent Viewing (last 10 min of class) & Halloween parties.....	Wednesday, October 24 th – Tuesday, October 30 th
Halloween – NO CLASS.....	Wednesday, October 31 st
Thanksgiving Break – NO CLASS.....	Thursday, November 22 nd – Saturday, November 24 th
Parent Viewing (last 10 min of class).....	Monday, November 26 th – Saturday, December 1 st
Costume Fees Due.....	Saturday, December 1 st
Parent Viewing (last 10 min of class) & Holiday parties.....	Monday, December 17 th – Saturday, December 22 nd
Winter Break – NO CLASS (class resumes Wednesday, January 2 nd).....	Monday, December 24 th – Tuesday, January 1 st
Parent Viewing (last 10 min of class)	Saturday, January 26 th – Thursday, January 31 st
Parent Viewing (last 10 min of class)	Saturday, February 23 rd – Thursday, February 28 th
Pictures at Escalate	Friday, March 1 st – Sunday, March 3 rd
Parent Viewing (last 10 min of class)	Monday, March 16 th – Saturday, March 23 rd
Spring Break – NO CLASS.....	Monday, March 25 th – Saturday, March 30 th
Parent Viewing (last 10 min of class)	Wednesday, April 24 th – Tuesday, April 30 th
Parent Viewing (last 10 min of class).....	Monday, May 20 th , Thursday, May 23 rd , Tuesday, May 28 ^h & Wednesday, May 29 th
Memorial Day – NO CLASS.....	Monday, May 27 th
Recital dress rehearsal.....	Thursday, May 30 th
Recital.....	Saturday, June 1 st

Communication

Email is our primary source of communication, please confirm we have your email address on file. The first week of each month keep your eyes out for our monthly newsletter, “The Escalate Extra”. The newsletter provides a lot of important information to keep everyone up to date, so please be sure to read each month!

We also use social media to post timely information as well as photos of fun studio events! This information is NOT e-mailed, so please follow our accounts:



Tuition & Fees

There is an annual registration fee of \$35 per student or \$45 per family.

Tuition is charged monthly and is due the first week of every month. Tuition is charged on a flat rate basis, paying the same amount each month regardless on the number of weeks in a month. A \$20 late fee will be applied to accounts with a balance past the 10th of the month. A \$30 fee will be charged to non-sufficient funds checks.

Tuition can be paid in person at the studio or online and we also offer a convenient auto tuition option. We accept cash, check, Visa, Mastercard and Discover. Even if you decide to pay tuition and fees via cash or check, we require a valid credit card to be kept on file for each family. If your account becomes 60 days past due, your balance will be processed with your credit card on file.

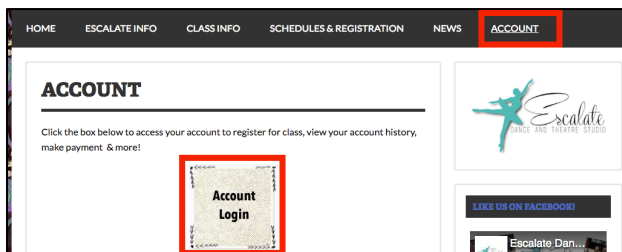
Please note having a credit card on file does NOT automatically enroll you in the auto tuition payment option. You must opt-in if you wish to be enrolled in the automatic payment plan. See the section below on how to enroll.

We do not prorate tuition or offer refunds for missed classes. A dancer may attend another class to makeup for their absence.

Managing your account

Make sure you have created an account online. This account allows you to register, view your balance, pay tuition and more!

To access your account visit escalatedance.com and select "Account".

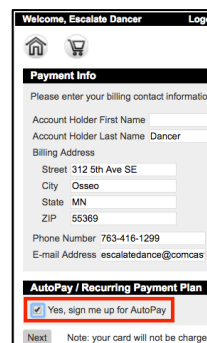
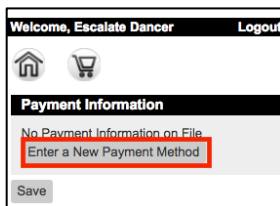
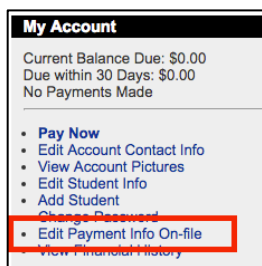


Auto Tuition

If you select the auto tuition option, your monthly tuition will be automatically processed with a card on file the **first** of each month.

When enrolled in the auto tuition payment plan, costume fees will be divided into three equal payments and processed along with October, November and December tuition. If you do not want your costume fees processed with your auto tuition, you must send an email indicating you plan to pay costume fees with an alternate form of payment. **Competition team families:** you will fill out a separate form pertaining to costume and competition fee payment.

To sign up for auto tuition, log on to your account and complete the following steps:



Dress Code & Shoes

Dancers are expected to come to class in dance appropriate apparel **including shoes!** Competition team dancers, please see the competition team handbook for your dress code.

We have a limited supply of shoes that can be borrowed in the event a dancer forgets their shoes at home. However, these are NOT to be used on a regular basis in place of having your own shoes.

Toddlers in Motion

- Clothes that are comfortable to move in
- Pink ballet shoes for girls and black ballet shoes for boys

Ballet, Tap & Jazz combo classes

- Leotard and tights OR dance shorts/leggings and fitted dance top or t-shirt
- Hair pulled up into neat ponytail or bun
- Pink ballet shoes & black tap shoes

Ballet Technique

- Black leotard & Pink tights
- Hair pulled up into a neat bun
- Pink ballet shoes

Lyrical/Jazz, Contemporary & Tap

- Leotard and tights OR dance shorts/leggings and fitted dance top or t-shirt
- Hair pulled up into neat ponytail or bun
- Jazz shoes or turners for lyrical/jazz and contemporary
- Tap shoes for tap class :)

Jazz/Hip Hop

- Dance shorts/leggings and fitted dance top or t-shirt
- Hair pulled up into neat ponytail
- Jazz shoes or tennis shoes

Musical Theatre

- Clothes that are comfortable to move in
- Hair pulled up into neat ponytail or bun
- Jazz shoes

Aerial Silks

- Leggings or pants & fitted top
- Hair pulled up into neat ponytail or bun
- Bare feet

Adults

- Clothes that are comfortable to move in!

Boys

- Ballet classes: black shorts or pants and white t-shirt, black ballet shoes
- All other classes: clothes that are comfortable to move in!

Year End Recital

We end each year with a recital to showcase the dancers hard work throughout the year! Each class will have the opportunity to perform in the show and we do encourage each dancer to participate as it is always a ton of fun, but we do not require participation in recital.

There will be 3 recitals in total Saturday, June 1st held at Osseo Senior High. Dress rehearsal will be held on Thursday, May 30th at Osseo Senior High. Most classes perform in 1 recital; the exact recital that each class performs in will be announced in April.

Toddlers in motion classes will not perform in the recital, but will have their own special performance at a smaller venue! We will record the performance and show it at the recital. Toddlers in Motion costume fee includes a ticket to the recital so they can come & watch their video! More information on the Toddlers in Motion performance to come soon!

Recital tickets will go on sale in May and are \$16 each. Please note your studio account (including May tuition) must be paid in full in order for dancers to participate in recital and to be able to purchase recital tickets.

Recital Costumes

We work hard at Escalate to pick out fun and age appropriate costumes for all of our dancers! Each dancer participating in the year-end recital will purchase costumes for the show.

Costume fees are charged to your account in September, but are not due until Wednesday, December 5th. Payments can be made towards these fees at anytime up to December 5th.

The recital costume fee depends on the class and number of dances. The costume fee includes the costume, accessories & tights. Students will be responsible for purchasing shoes. See below for the costume fees by class.

Class	Dances	Costumes	Total Cost	Class	Dances	Costumes	Total Cost
Toddlers in Motion	1	1	\$50	Hip Hop ages 4-6*	2	2	\$90
BTJ 3-4 yr olds	2	2	\$120	Hip Hop ages 6-9*	2	2	\$90
BTJ 4-6 yr olds	2	2	\$120	Hip Hop ages 9-12*	2	2	\$95
BTJ 6-9 yr old	2	2	\$125	Hip Hop ages 12+*	2	2	\$100
Pre-Competition**	2	2	\$150	Boys Hip Hop*	2	2	\$75
Lyrical/Jazz ages 12+	2	2	\$135	Musical Theatre ages 6-9	2	2	\$90
Ballet ages 6-12	1	1	\$70	Musical Theatre ages 9+	2	2	\$100
Contemporary ages 9+	2	2	\$135				

* Hip-hop classes will perform 2 dances in recital. They typically have 1 pair of pants they wear for both dances and switch tops or accessories for the second dance.

** Pre-competition costume fee includes ballet & tap shoes.

Pictures

Pictures will be held at Escalate Friday, March 1st – Sunday, March 3rd. We bring in the amazingly talented relevéPHOTO to take pictures! Both individual and group pictures are taken in each costume. About a week after the pictures are taken, they are available for viewing/purchasing on the relevéPHOTO website.

More information to come closer to picture day!

Parent Viewing

We typically do not have open viewing each week as we find this distracts dancers. We open doors for the last 10 minutes of the last class of each month and invite families to view class to see what the dancers are working on!

Class withdrawals

While we hope that your dancer is able to stay in class the entire season, we understand that sometimes things come up and withdrawing from class is necessary. Escalate requires written notice of a withdrawal from any class. Until the written withdrawal notice is received, the dancer is considered an active student and the parent/guardian will still be responsible for tuition. No refunds will be given for mid month withdrawals. If a dancer withdraws from class after recital costume fees have been paid, there will not be a refund as the costume will have already been ordered.

Holiday celebrations

Halloween

Dancers are invited to wear their Halloween costume to class Tuesday, October 24th – Monday, October 30th. We will ask families to come in the last 10 minutes to perform a spooktacular short Halloween dance! If dancers so choose, they are welcome to bring a treat to share (please do not bring anything with nuts).

Holiday Gift exchange

Have your dancer dress in their holiday best the last week of class before Winter Break, Monday, December 17th – Saturday, December 22nd. Join us the last 10 minutes of class for a short holiday themed performance! Dancers can participate in an optional gift exchange (most dancers participate 😊) bring a wrapped \$5-10 gift that will be exchanged at the end of class!

Birthdays

Dancers are welcome to bring a birthday treat to celebrate their birthday! If bringing treats, please avoid anything with nuts!

Inclement weather policy

We avoid cancelling class due to weather whenever possible, but always keep safety of our students and staff first in mind. We generally follow the Osseo School District 279 weather cancellations.

If classes are cancelled due to weather, we will post on our Instagram, Facebook & Twitter accounts and notification will also be e-mailed.

We are so excited to have you at Escalate!